

Property Address: _____

City State Zip

Agent Name: _____ **Date Listed:** _____ **Listing Number:** _____

*Status <input type="checkbox"/> New	*Property Subtype <input type="checkbox"/> Land <input type="checkbox"/> Residential <input type="checkbox"/> Multifamily <input type="checkbox"/> Residential Rental <input type="checkbox"/> Other	*Agent ID _____ *Office ID _____ Co-Agent ID _____ Co-Office ID _____	*Asterisk Denotes Required Field* *Blue Required by 1/7/19 *Green Required by 12/4/18
*Property Attached <input type="checkbox"/> Yes <input type="checkbox"/> No			

*County _____	*Address# _____	*Direction _____	*Area _____ *Sub Area _____
*Street Name _____			(To be removed by 1/7/19)
*Street Type _____			*SID <input type="checkbox"/> Yes <input type="checkbox"/> No
Post Direction _____	Unit# _____	*City _____	*State _____
*Zip Code _____	*Parcel # _____	If Yes, *SID Number: _____	
Subdivision _____			Conversion <input type="checkbox"/> Yes <input type="checkbox"/> No

*List Price _____	*Bedrooms _____	*Bedrooms Above Grade _____
*List Date _____ (Date on Listing Agrmnt.)	(Conforming Only)	(Conforming Only)
*Expiration Date _____	*Bathrooms _____	*# Of Rooms _____
*Total # of Units _____	*Garage Spaces _____	*# Parking Spaces _____
	*Finished Square Feet _____	# of Stories _____
	# of Acres _____	

*Directions to Property (250) _____

*New Construction <input type="checkbox"/> Completed (Never Occupied) <input type="checkbox"/> NOT New, Not a Model <input type="checkbox"/> Under Construction Estimated Completion Date _____	*Legal Description (100 Char) _____ _____ _____ * Lot Dimensions (Actual, not Irreg.) (45 Char) _____ _____
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*Non Standard Form <input type="checkbox"/> Yes <input type="checkbox"/> No *Agent Has Equity <input type="checkbox"/> Yes <input type="checkbox"/> No *REO (Bank etc owned) <input type="checkbox"/> Yes <input type="checkbox"/> No	*School District _____ Grade School _____ *Jr. High School _____ *High School _____	*Tax Amount <input type="checkbox"/> Partial <input type="checkbox"/> Full *Tax Year _____ Tax Database ID <input type="checkbox"/> CRS Tax - IA <input type="checkbox"/> CRS Tax - NE Tax ID (Auto-filled) *Year Built _____
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*Auction Type <input type="checkbox"/> 1. Absolute <input type="checkbox"/> 3. Reserve <input type="checkbox"/> 2. Minimum Bid	Registered Deadline _____ Minimum Bid _____ Auction Date _____ Auction Time _____ Buyer's Premium _____
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Auction Location _____ (Where Auction is being held) Pre-Offers Yes No

Online Bidding Yes No

REMARKS

These remarks are to only promote the property. Not allowed: Agent name, phone number, etc.

Public Remarks (1000 Characters Max) (Syndication Remarks are auto populated)

These remarks are the ones to be seen by other real estate agents.

Agent Remarks (1000 Characters Max)

These remarks are the ones to be seen by other agents within your firm (including all firm branches).

Office Only Remarks (200 Characters Max)

*Utilities at Site

- 1. Gas, 2. Electric, 3. Oil, 4. Propane, 5. Solar, 6. Water Source, 7. Wood, 8. Other, 9. None

*HTF. Heating Fuel

- 1. Gas, 2. Electric, 3. Oil, 4. Propane, 5. Solar, 6. Water Source, 7. Wood, 8. Other, 9. None

*Assessment Includes

- 1. Not Applicable, 2. Ext. Maintenance, 3. Lawn Care, 4. Security, 5. Pool Access, 6. Club House, 7. Snow Removal, 8. Lake, 9. Insurance, 10. Tennis, 11. Common Area Maint., 12. Heat, 13. Air Conditioning, 14. Water, 15. Other

*Contact Types

- 1. Agent Phone, 2. Mobile Phone, 3. Agent Office Phone