



Paragon MLS System Password Change

June 15, 2011

TO: MLS Participants and Subscribers

FROM: MLS Directors

On July 7, 2011, MLS Participants and Subscribers will need to change their passwords for the Paragon MLS System.

When a user logs in to Paragon at some time on July 7, 2011 they will see:

A screenshot of a web interface for changing a Paragon password. The background is black. In the top left is the Paragon logo, which consists of a stylized house icon above the word 'Paragon' with a trademark symbol. To the right of the logo, the text reads 'Your Paragon™ password has expired and must be changed.' Below this is a white-bordered box containing the text 'Change Paragon™ Password'. Underneath are two input fields: 'New Password:' followed by a white text box, and 'Verify Password:' followed by another white text box. At the bottom of the box is a white 'Submit' button.

The person would complete the actions required on the screen and then would be logged on.

The following are the procedures to be followed:

- Passwords can be letters, numbers or any combination
- Passwords must be 3 characters or more but less than 8.
- You cannot re-enter the password just being phased out. It needs to be a new password
- Old passwords can be re-used starting with the third change

If you need assistance please contact Paragon tech support at 877-657-4357.