



Paragon MLS System Password Change

March 16, 2011

TO: MLS Participants and Subscribers

FROM: MLS Directors

On April 1, 2011, MLS Participants and Subscribers will need to change their passwords for the Paragon MLS System.

When a user logs in to Paragon at some time on April 1, 2011 they will see:

A screenshot of a web interface for changing a Paragon password. The background is black. In the top left is the Paragon logo, which consists of a stylized house icon above the word 'Paragon' with a trademark symbol. To the right of the logo, the text reads 'Your Paragon™ password has expired and must be changed.' Below this is a white-bordered box containing the form. The form has the title 'Change Paragon™ Password' followed by two input fields: 'New Password:' and 'Verify Password:'. Below the input fields is a 'Submit' button.

The person would complete the actions required on the screen and then would be logged on.

The following are the procedures to be followed:

- Passwords can be letters, numbers or any combination
- Passwords must be 3 characters or more but less than 8.
- You cannot re-enter the password just being phased out. It needs to be a new password
- Old passwords can be re-used starting with the third change

If you need assistance please contact Paragon tech support at 877-657-4357.