**Turn ‘Off’ Supra Showing and Feedback Notifications**

1. Go to [www.supraekey.com](http://www.supraekey.com)
2. Select **Agents – Log on to SupraWEB.**



1. Enter your user ID and password and select **Login.**



**Note**: If you have not created a SupraWEB account, click **Register;** create a **USER ID** and **Password**. The first time you login with your user ID and password, you will need to enter your key serial number, PIN, and Board/ Association (Great Plains MLS - Omaha). If you have the SupraKEY on your phone your key serial # is located at the top of the app. If you have the grey/blue ActiveKEY, your key serial # is on the back of the key under the barcode. If you need assistance with this process you can contact Supra at 402-619-5566.

**Shut off Email Notifications**

1. From the SupraWEBhomepage select **SETTINGS**.

 

1. Select **General Email**.



1. Uncheck the five boxes, as shown in photo below and click, **SAVE**.

