

NEW MEMBER CHECKLIST

TODAY



- _____ Pay Initial Fees and Dues: _____
- _____ Supra Activation _____ MLS _____ National/State/National Dues _____
- _____ Set up MLS Payment: \$30 a Month from Checking/Savings on the 5th of every month
- _____ MLS ID# _____ This will be emailed to you after your application has been processed
- _____ MLS Password: _____ (changes every 3 months)
- _____ Set up Supra eKey payment: \$15.89 a month on the 5th of every month from Credit/Checking/Savings
Pin # _____
- _____ NRDS# _____ to be used at NAR.REALTOR
- _____ LIKE the OABR Facebook Page! Facebook.com/omahaREALTORS
- _____ Read through your New Member Packet
 - REALTOR@ Pin
 - Staff Contact Sheet
 - National information

THIS WEEK

- _____ Receive new member email - After hours Paragon Support: 877-657-4357
 - Includes your MLS ID#
 - Includes link Paragon Academy
 - Must be completed within 30 days
 - Check Spam Folder if you do not see this email within the next 5 business days
- _____ Supra Instructions email - After hours Supra Support: 402-619-5567
 - Includes a video tutorial for using your eKey
 - Includes links to set up your Supra account
- _____ Download Homesnap Pro
 - Access listings on your Phone!

THIS MONTH

- _____ Orientation: Tuesday _____ Wednesday: _____
 - 8:30am - 4:00pm Must be completed within 60 days of joining.
- _____ Complete Paragon Academy within 30 days of receiving New Member Email

NEXT 6 MONTHS

- _____ Take an OABR Education Class
- _____ Attend a networking event hosted by any OABR committee
- _____ Support your local RPAC
- _____ Donate to the OABR Foundation

NEXT 12 MONTHS

- _____ Join a committee!
 - All committees are open to all members!
 - Test out the committees that interest you and choose the one that fits your style!
- _____ Pay Annual Dues by August 15th
 - All REALTORS® must annually pay their Local/State/National dues through OABR.